

Janitor Job Description

1. Clean and restock restrooms. Mop once a month or as needed (no bleach in restrooms... dangerous and damages surfaces)
2. Vacuum all upstairs floors (Vacuum left in closet downstairs). Also pick up trash in sanctuary and straighten hymnals. You might check in the pulpit for old cups and trash too. Dust all furniture as needed.
3. Wash or sanitize all nursery toys and furniture
4. Clean all Class Rooms (vacuum works well in classrooms)
5. Dump trash in all trash cans including sanitary napkin containers (the bottom of these drops out, so you can put a bag under it and punch it open with a stick or broom handle - replace bags)
6. Sweep fellowship hall downstairs. Mop once a month or as needed. Dust surfaces (tables, counters, piano etc.) as needed.
7. Mow lawn weekly (use weed eater from home to edge lawn if you can)
8. Blow off cement weekly around whole building
9. Supplies are to be kept either in the rooms cleaned in cabinets or in storage rooms at the back of the building.
10. Please dump all trash in the can outside. If it is full and it is possible, please take extra home for your cans.
11. Don't forget to clean outside restrooms
12. Clean sinks up and downstairs
13. Clean all steps and stairs

***Clean late in the week so it will be clean for Sunday worship**